



5465 El Cajon Blvd. San Diego, CA 92115 (619) 265-2411

## **GOVERNING BOARD MINUTES**

Special Meeting of Tuesday September 19, 2017 at 6:00PM  
Iftin Charter School Library

*“Providing a strong educational foundation to all students who are in need of direction and support in learning English and finding their way in a new culture.”*

**Mission:** Iftin Charter School provides students in grades K-8 an academically rigorous, common core aligned curricula, supplemented with a technology intensive program in a student centered, safe and caring learning environment. ICS addresses the needs of a diverse group of students, their families and communities by building on the strengths of the students’ cultural heritage and life experiences. ICS students are educated and enlightened to become successful, lifelong learners and valuable members of the global community.

### **WELCOME GUESTS / CALL TO ORDER 7:09 pm by Pres. Abdulkarim Warsame**

#### **Roll Call**

Abdulkarim Warsame	President	Present
Joe Udall	Secretary	Present
Mulki Hersi	Treasurer	Present
Rahmo Abdi	Member	Absent
Ibrahim Hassan	Member	Present
Faisal Ali	Member	Absent

### **PUBLIC HEARING: Only for the items on this Special Agenda**

This is the appropriate point in the meeting for any members of the audience to speak on matters only on this special agenda. If they wish to address the Board, they are requested, prior to the meeting, to submit to the Secretary of the Board their names and the subject on which they wish to speak. Time is limited to three minutes for each individual. Complaints about specific personnel are not appropriate for public session. Please submit any complaints to the Board Secretary in writing.

Public Speaking on agenda items:

None: No public speakers signed up.

### **SPECIAL SESSION**

- A. Interim Principal Jama Yacub introduction of items.  
Principal Yacub provides the board agenda which includes 3 items. The Annual Parent Notification, the Parent Meeting which was held 9/15/17 (Discussion) and, the classified Employee Handbook.



1. Discussion: Annual Parent Notification: Dawna Halama
  - a. Annual Parent Notification, Reclassification Criteria/ **Item 1 Attachment(a)**
  - b. Annual Parent Notification Letter/ **Item 1 Attachment (b)**

Halama provided a memorandum including the background on reclassification criteria, and an annual notice to parents of students classified as English Learners.

Udall "I like the memorandum procedure." Mr. Warsame, "Let's add this to our annual board calendar for next August to see if we need any revisions."

Approve: Item Attachment 1(b)

Motion: Hassan, Second Udall, Ayes 4 (Hassan, Udall, Warsame, Hersi) Nays 0, Abstain 0, Absent 2 (Abdi, Ali)

2. Discussion Item: SSC: Jama Yacub

USCS Handbook/ Item 2 Attachment (a)  
Bylaws/ Attachment (b)  
SSC Policy/ Attachment (c)

Mr. Jama Yacub: The School Site Council is being developed. The parent meeting was held last Friday September 09/15/2017. Two parents will participate on the SSC Board on Oct 13. During the parent meeting Mrs. Halama presented LCAP to parents along with an interpreter. The parents were presented with the information were engaged.

3. Employee Handbook: Roy Monge  
Memorandum/ Item 3 Attachment (a)  
Handbook/ Item 3 Attachment (b)

Roy Monge provided a memorandum explaining the importance of a classified employee handbook. The Classified Employee Handbook includes conditions of employment, workplace, wages and benefits, evaluations, holidays, vacation, discipline, and an internal complaint review.



Approve: Item Attachment 3(b) Classified Employee Handbook

Motion: Udall, Second Hassan, Ayes 4 (Udall, Hassan, Warsame, Hersi) Nays 0,  
Abstain 0, Absent 2 (Abdi, Ali)

### **Closed Session: 7:41PM**

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Public Employee Performance Evaluation:  
Title: Interim Principal  
Government Code section 54957 (b)(1)

### **RETURN TO OPEN SESSION**

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The board reconvened after the closed session, No reportable action was taken.

The meeting adjourned at 08:45pm.

### **ADVANCE PLANNING**

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The next regularly scheduled Governing Board Meeting is to be held on **Friday, SEPTEMBER 29<sup>st</sup>, 2017** at 6:00pm in the Iftin K-8 Library at 5465 El Cajon, Blvd San Diego.

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### **ADJOURN**

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*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of Iftin Charter School at (619)265-2411. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104) If you would like to request any attachments or other public documents, contact Roy Monge at [monge@iftincharter.net](mailto:monge@iftincharter.net).*