



“Providing a strong educational foundation to all students who are in need of direction and support in learning English and finding their way in a new culture.”

GOVERNING BOARD AGENDA- Regular Board Meeting

Meeting of Friday, August 19, 2022 at 5:30PM
5465 El Cajon Blvd., San Diego, CA 92115 (Library)

Mission: Iftin Charter School provides students in grades TK-8 an academically rigorous, common core aligned curriculum, supplemented with a technology intensive program in a student centered, safe and caring learning environment. ICS addresses the needs of a diverse group of students, their families and communities by building on the strengths of the students’ cultural heritage and life experiences. ICS students are educated and enlightened to become successful, lifelong learners and valuable members of the global community.

Approval of Agenda: Dr. Joseph Johnson

WELCOME GUESTS / CALL TO ORDER 5:30PM

Roll Call

Dr. Joseph Johnson	President
Rahmo Abdi	Secretary
Mulki Hersi	Treasurer
Faisal Ali	Member
Ibrahim Hassan	Member
Shuayb Mumin	Member
Rashid Mursal	Member

PUBLIC COMMENT

PUBLIC COMMENT— Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three (3) minutes. Total public input on any one subject may be limited to fifteen (15) minutes, and may be extended at the discretion of the Board Chairperson. Comments on an agenda item may be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be heard before the Consent Motion.

Consent Items

- A) Approve meeting minutes of 6/10/2022 and 6/24/2022

Discussion Items

- A) CEO Report
- B) Approval of 2021-22 Unaudited Actuals
- C) Independent Study Policy

Action Items

- A) Approval of 2021-22 Unaudited Actuals
- B) Approve Independent Study Policy

Closed Session

CLOSED SESSION: None

Report to Open Session

Reportable Action:

Advanced Planning

The next regularly scheduled Governing Board Meeting is to be held on Friday, September 30, 2022 at 5:30PM

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of Iftin Charter School at (619)265-2411. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104) If you would like to request any attachments or other public documents, contact Abdi Mohamud at: Mohamud@iftincharter.net



GOVERNING BOARD MINUTES - Regular Meeting

Meeting of Friday, June 10, 2022 at 5:30PM

5465 El Cajon Blvd., San Diego, CA 92115 (Library)

“Providing a strong educational foundation to all students who are in need of direction and support in learning English and finding their way in a new culture.”

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Approval of Agenda: Faisal Ali

WELCOME GUESTS / CALL TO ORDER 5:30 PM

Roll Call

Faisal Ali _____	President present
Rahmo Abdi _____	Secretary present
Mulki Hersi _____	Treasurer present
Dr. Joseph Johnson _____	Member present
Ibrahim Hassan _____	Member present
Shuayb Mumin _____	Member present
Rashid Mursal _____	Member present

Call to Order and Establishment of Quorum

- Mr. Faisal Ali called the meeting to order at 5:30 p.m.

PUBLIC COMMENT

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No Public Comments

CONSENT ITEMS

None



GOVERNING BOARD MINUTES - Regular Meeting

Discussion Items

- A) CEO Report
- B) Appointment of new ICS Board President Effective 7/1/22.

CEO/Principal Report:

None

Action Items

- A) Approve the Appointment of Dr. Joseph Johnson to President of Iftin Charter School Effective 7/1/2022.

Motion Mumin **Second** Hassan **Ayes**, Mursal, Johnson, Mumin, Abdi, Hersi, Ali, Hassan
Nays N/A **Abstain** N/A **Absent** N/A

- B) Approve ICS Board Resolution to Renew CEO Contract through June 30th, 2023.

Motion Mumin **Second** Mulki **Ayes**, Johnson, Mumin, Abdi, Hassan, Hersi, Ali,
Mursal **Nays** N/A **Abstain** N/A **Absent** N/A

Report to Open Session

Reportable Action: The board agreed to increase the CEO salary contract by 15% and the CEO is eligible to take 21-days of paid vacation or cash any unused vacation time at the end of year. \$600 per month transportation allowance intended to cover travel expenses for work-related travel. The board also recognizes a one-time stipend of \$25,000 for the CEO.

Advance Planning

The next regularly scheduled Governing Board Meeting is to be held **on Friday, June 24, 2022** at 5:30PM.

Adjournment. 7:23 pm

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of Iftin Charter School at (619)265-2411. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104) Additional questions can be sent to Operations Manager, Abdi Mohamud, at Mohamud@iftincharter.net



GOVERNING BOARD MINUTES - Regular Meeting

Meeting of Friday, June 24, 2022 at 5:30PM

5465 El Cajon Blvd., San Diego, CA 92115 (Library)

“Providing a strong educational foundation to all students who are in need of direction and support in learning English and finding their way in a new culture.”

Mission: Iftin Charter School provides students in grades TK-8 an academically rigorous, common core aligned curriculum, supplemented with a technology intensive program in a student centered, safe and caring learning environment. ICS addresses the needs of a diverse group of students, their families and communities by building on the strengths of the students’ cultural heritage and life experiences. ICS students are educated and enlightened to become successful, lifelong learners and valuable members of the global community.

Approval of Agenda: Faisal Ali

WELCOME GUESTS / CALL TO ORDER 5:30 PM

Roll Call

Faisal Ali	_____	President present
Rahmo Abdi	_____	Secretary present
Mulki Hersi	_____	Treasurer present
Dr. Joseph Johnson	_____	Member absent
Ibrahim Hassan	_____	Member present
Shuayb Mumin	_____	Member present
Rashid Mursal	_____	Member absent

Call to Order and Establishment of Quorum

- Mr. Faisal Ali called the meeting to order at 5:30 p.m.

PUBLIC COMMENT

PUBLIC COMMENT— Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three (3) minutes. Total public input on any one subject may be limited to fifteen (15) minutes, and may be extended at the discretion of the Board Chairperson. Comments on an agenda item may be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be heard before the Consent Motion.

No Public Comments

CONSENT ITEMS

None



GOVERNING BOARD MINUTES - Regular Meeting

Discussion Items

- A) CEO Report
- B) 2022 LCAP/Budget Overview for parents
- C) CSMC 3-yr contract renewal
- D) 2022-23 Preliminary Budget
- E) Declaration of need for fully qualified educators
- F) UPK Grant Program Plan
- G) BeUtmost 2022-23 Contract
- H) School Food Vendor Bids
- I) 2022-23 Board Calendar

CEO/Principal Report:

Greetings to all. "I am so grateful for this opportunity to serve our community and to make Iftin one of the best schools."

Mr. Yussuf shared memorable moments of the school year.

- 8th grade promotion was very successful. Many families joined this special occasion.
- Another moment shared included completing grants and reflecting on the resources that benefitted our students and families. Awards from Nathan Fletcher community enhancement program, Health Education framework grant, Emergency connectivity funds and MTSS grants.
- We created an outdoor sports turf playground for students to play.
- We took poll from the Iftin community to identify needs and wants on campus. We will continue to make improvements as identified.
- I am very proud of all of our staff and students. We have built resiliency, despite any challenges, we always.
- It was exciting this year to have families back on campus and seeing them involved and volunteering

2022-23 Local Control Accountability Plan (LCAP)

Mr. Mohamud, Operations manager opened the public hearing for the 2022-23 Local Control Accountability Plan (LCAP) and explained that the school is required by law to hold an official public hearing to review the school's proposed Local Control Accountability Plan (LCAP). He explained the proposed LCAP has been available for public review on the school's website and shared the Board of Education will consider the LCAP for approval. The public hearing was closed with no public comment.

CSMC 3-yr contract renewal: Mr. Yussuf highlighted the back-office service contract renewal. 3-year includes an increase of \$5k each year. Initial term from July 1, 2022-June 30, 2023 is \$85k.

Joshua Eng, Back-Office Business Director discussed 2022-23 Preliminary Budget, 2022-23 CONAPP, and 2022-23 EPA spending.



GOVERNING BOARD MINUTES - Regular Meeting

2022-23 Preliminary Budget: This is budget the school will start with next school year. Our last reporting, we suggested running a deficit of ~\$100k for the current year. Our most recent projection, we are seeing ending the school year a net positive of \$8k. Recognizing ESSER funds to offset related expenses.

The Preliminary budget for 2022-23 we project an enrollment of 425 and an ADA of 396. Next year we are budgeting a loss of (\$79k). We haven't factored in the governor's revised budget to this current budget as it's not official yet.

Ending the year fund balance to \$2,261,999.

2022-23 Consolidated APP: Approve CONAPP for 2022-23. The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in June, each local educational agency (LEA) submits Part I of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program.

2021-22 and 2022-23 EPA Spending: All temporary tax revenues collected from Proposition 30 over the next seven years for income tax and four years for sales tax, will be collected into the Education Protection Account and distributed to K-12 and Higher Education. There are several requirements for spending determination, disclosing and reporting on the use of the EPA funds. The board of directors must determine the use of the EPA funds in an open session of a public meeting through the attached resolution.

Declaration of need for fully qualified educators: In cases when LEA has exhausted all means to recruit fully credentialed applicants for a specified area (i.e., Special Ed., Science, Mathematics, Bilingual and English learner. The LEA may recruit individuals who are working toward a particular credential and apply for an internship credential.

UPK Grant Program Plan: The 2021–22 State Budget package established the UPK Planning and Implementation Grant Program as a state early learning initiative with the goal of expanding access to prekindergarten programs at local educational agencies (LEAs). Grant funds may be used for costs associated with creating or expanding CSPP or TK programs, or to establish or strengthen partnerships with other providers of prekindergarten education within the LEA, including Head Start programs, to ensure that high-quality options for prekindergarten education are available for four-year-old children.

BeUtmost 2022-23 Contract: Youth fitness program contract renewal. BeUtmost did not send the correct renewal agreement.

School Food Vendor Bids: Mr. Mohamud, Operations Manager summarized the school food vendor bids. ICS released RFP and invited experienced vendors to submit responsive proposals for vended food service.

RFP Timeline

First Public Notice May 17, 2022

Second Public Notice May 24, 2022

Respondent Question Submission Deadline May 27, 2022



GOVERNING BOARD MINUTES - Regular Meeting

SFA Provides Answers May 30, 2022

Deadline for Submission of Sealed Proposals 10:00 AM Friday, June 3, 2022

Proposals Evaluated June 6 – 8, 2022

Sampling/Product presentation June 9 & 10, 2022 (as needed)

Anticipated Contract Award Notification Date June 24, 2022 (for August 1, 2022 start)

3 bids were received. 2 responsive bids were received and 1 were renewal.

Ahmed Abdi: As a member of this community. I would like to express that our children deserve quality, healthy foods and halal. Thank you.

Asha Farah: Greetings. My children don't eat the school lunch. I hope the school will consider food for their liking that is very nutritious and delicious.

Safiya Hassan: I am a grandma. My grandchildren are not satisfied with the school foods. We hope that our children will eat at school. Thank you.

MAHADO ABDI: Our children are not eating in school and often come home hungry. We need the school to bring a solution to this problem.

Muse Dalmar: As parent, I feel that today we are considering our children and their voices are heard. I really would appreciate all the considerations and hope you will consider the best option for our children.

Rahmo Ibrahim: Greetings. You can tell our children are fatigue and not eating after coming from school. I am very happy that you will consider better choices for our children.

Ahmed Elmi: I am impressed from what I've heard from the vendors presentation. I know that our children will get better food options next year.

Abdirizak Aden: I noticed how in the lunch area, some of the students don't even try the food, because it is not attracting. Some of the students are left on the table and sometimes the trash bins full.

2022-23 Board Calendar: Tabled for next meeting.

Action Items

A. Approve 2022 LCAP/Budget Overview for Parents

Motion Mumin **Second** Hersi **Ayes**, Mumin, Abdi, Hassan, Hersi, Ali **Nays** N/A **Abstain** N/A
Absent Dr. Johnson, Mursal

B. Approve CSMC 3-yr Contract Renewal

Motion Hassan **Second** Mumin **Ayes**, Mumin, Abdi, Hassan, Hersi, Ali, **Nays** N/A **Abstain** N/A
Absent Dr. Johnson, Mursal



GOVERNING BOARD MINUTES - Regular Meeting

C. Approve 2022-23 Preliminary Budget

Motion Abdi **Second** Mumin **Ayes**, Mumin, Abdi, Hassan, Hersi, Ali, **Nays** N/A **Abstain** N/A
Absent Dr. Johnson, Mursal

D. Approve 2022-23 CONAPP

Motion Hassan **Second** Mumin **Ayes**, Mumin, Abdi, Hassan, Hersi, Ali, **Nays** N/A **Abstain** N/A
Absent Dr. Johnson, Mursal

E. Approve 2021-22 and 2022-23 EPA Spending

Motion Mumin **Second** Hersi **Ayes**, Mumin, Abdi, Hassan, Hersi, Ali, **Nays** N/A **Abstain** N/A
Absent Dr. Johnson, Mursal

F. Approve Declaration of need for fully qualified educators

Motion Hersi **Second** Mumin **Ayes**, Mumin, Abdi, Hassan, Hersi, Ali, **Nays** N/A **Abstain** N/A
Absent Dr. Johnson, Mursal

G. Approve BeUtmost 2022-23 Contract

A motion to table item:

Motion Hassan **Second** Hersi **Ayes**, Mumin, Abdi, Hassan, Hersi, Ali, **Nays** N/A **Abstain** N/A
Absent Dr. Johnson, Mursal

H. Approve Food vendor for 2022-23

- a. Top Notch Catering
- b. African Spice
- c. Fatumas Cuisine, Inc.

A motion was made to approve Fatumas Cuisine Food vendor for 2022-23

Motion Hassan **Second** Mumin **Ayes**, Mumin, Hassan, Hersi, Ali, **Nays** N/A **Abstain** Abdi
Absent Dr. Johnson, Mursal

Report to Open Session

Reportable Action: None

Advance Planning

The next regularly scheduled Governing Board Meeting is to be held **on Friday, July 29, 2022** at 5:30PM.



GOVERNING BOARD MINUTES - Regular Meeting

Adjournment. 7:52pm

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of Iftin Charter School at (619)265-2411. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104) Additional questions can be sent to Operations Manager, Abdi Mohamud, at Mohamud@iftincharter.net

Unofficial

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2021 to June 30, 2022

CHARTER SCHOOL CERTIFICATION

Charter School Name: IFTIN Charter

CDS #: 37103710108548 (3)

Charter Approving Entity: San Diego County Office of Education

County: San Diego

Charter #: 0680

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

For County Fiscal Contact:

For Approving Entity:

For Charter School:

Name

Name

Josh Eng

Name

Title

Title

Regional School Business Director

Title

Telephone

Telephone

951-526-1920

Telephone

Email address

Email address

jeng@csmci.com

Email address

To the entity that approved the charter school:

() 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: _____
Charter School Official
(Original signature required)

Date: _____

Printed
Name: _____

Title: _____

To the County Superintendent of Schools:

() 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Date: _____

Printed
Name: _____

Title: _____

To the Superintendent of Public Instruction:

() 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: IFTIN Charter
 CDS #: 37103710108548 (3)
 Charter Approving Entity: San Diego County Office of Education
 County: San Diego
 Charter #: 0680

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)
- Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	1,073,985.00		1,073,985.00
Education Protection Account State Aid - Current Year	8012	75,286.00		75,286.00
State Aid - Prior Years	8019	(9,224.00)		(9,224.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	2,774,982.00		2,774,982.00
Other LCFF Transfers	8091, 8097	0.00		0.00
Total, LCFF Sources		3,915,029.00	0.00	3,915,029.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290		711,133.13	711,133.13
Special Education - Federal	8181, 8182		65,082.00	65,082.00
Child Nutrition - Federal	8220		320,561.66	320,561.66
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		199,832.00	199,832.00
Total, Federal Revenues		0.00	1,296,608.79	1,296,608.79
3. Other State Revenues				
Special Education - State	StateRevSE		263,209.00	263,209.00
All Other State Revenues	StateRevAO	392,357.64	88,198.20	480,555.84
Total, Other State Revenues		392,357.64	351,407.20	743,764.84
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	27,774.09	0.00	27,774.09
Total, Local Revenues		27,774.09	0.00	27,774.09
5. TOTAL REVENUES				
		4,335,160.73	1,648,015.99	5,983,176.72
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	1,003,380.02	212,770.04	1,216,150.06
Certificated Pupil Support Salaries	1200		85,300.10	85,300.10
Certificated Supervisors' and Administrators' Salaries	1300	205,807.47	11,692.26	217,499.73
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		1,209,187.49	309,762.40	1,518,949.89
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	18,915.55	227,144.12	246,059.67
Noncertificated Support Salaries	2200	66,297.54	1,826.54	68,124.08
Noncertificated Supervisors' and Administrators' Salaries	2300	260,317.84	10,731.83	271,049.67
Clerical, Technical and Office Salaries	2400	92,835.94	0.00	92,835.94
Other Noncertificated Salaries	2900	515,095.89	377,058.53	892,154.42
Total, Noncertificated Salaries		953,462.76	616,761.02	1,570,223.78
3. Employee Benefits				
STRS	3101-3102	524,117.69	50,440.05	574,557.74
PERS	3201-3202	170,973.03	86,420.58	257,393.61
OASDI / Medicare / Alternative	3301-3302	89,794.14	49,770.62	139,564.76
Health and Welfare Benefits	3401-3402	114,410.36	32,571.78	146,982.14
Unemployment Insurance	3501-3502	18,929.72	15,688.54	34,618.26
Workers' Compensation Insurance	3601-3602	51,221.07	770.93	51,992.00
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902			0.00
Total, Employee Benefits		969,446.01	235,662.50	1,205,108.51
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100	76,956.42	35,653.66	112,610.08

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: IFTIN Charter

CDS #: 37103710108548 (3)

Books and Other Reference Materials	4200	18,531.68	3,794.91	22,326.59
Materials and Supplies	4300	72,404.68	87,010.77	159,415.45
Noncapitalized Equipment	4400	63,596.93	33,936.02	97,532.95
Food	4700	4,845.01	284,734.20	289,579.21
Total, Books and Supplies		236,334.72	445,129.56	681,464.28
5. Services and Other Operating Expenditures				
Subagreements for Services	5100	0.00	0.00	0.00
Travel and Conferences	5200	11,002.19	35,670.73	46,672.92
Dues and Memberships	5300	13,289.73	130.72	13,420.45
Insurance	5400	74,940.08	0.00	74,940.08
Operations and Housekeeping Services	5500	84,676.02	21,178.09	105,854.11
Rentals, Leases, Repairs, and Noncap. Improvements	5600	211,740.68	22,836.44	234,577.12
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	363,068.18	95,647.46	458,715.64
Communications	5900	31,875.31	3,289.56	35,164.87
Total, Services and Other Operating Expenditures		790,592.19	178,753.00	969,345.19
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900	20,681.77		20,681.77
Amortization Expense - Lease Assets	6910			0.00
Total, Capital Outlay		20,681.77	0.00	20,681.77
7. Other Outgo				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299	1,338.00		1,338.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		1,338.00	0.00	1,338.00
8. TOTAL EXPENDITURES		4,181,042.94	1,786,068.48	5,967,111.42
Description	Object Code	Unrestricted	Restricted	Total
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		154,117.79	(138,052.49)	16,065.30
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(138,052.49)	138,052.49	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(138,052.49)	138,052.49	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)		16,065.30	0.00	16,065.30
F. FUND BALANCE / NET POSITION				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	2,334,300.66	0.00	2,334,300.66
b. Adjustments/Restatements	9793, 9795	(81,167.66)	0.00	(81,167.66)
c. Adjusted Beginning Fund Balance /Net Position		2,253,133.00	0.00	2,253,133.00
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		2,269,198.30	0.00	2,269,198.30
Components of Ending Fund Balance (Modified Accrual Basis only)				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Other Deposits (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: IFTIN Charter

CDS #: 37103710108548 (3)

4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. Components of Ending Net Position (Accrual Basis only)				
a. Net Investment in Capital Assets	9796	332,509.00		332,509.00
b. Restricted Net Position	9797		0.00	0.00
c. Unrestricted Net Position	9790A	1,936,689.30	0.00	1,936,689.30
Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS				
1. Cash				
In County Treasury	9110			0.00
Fair Value Adjustment to Cash in County Treasury	9111	1,584,222.78		1,584,222.78
In Banks	9120	354,715.14		354,715.14
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	1,000.33		1,000.33
4. Due from Grantor Governments	9290	761,829.60		761,829.60
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	79,144.06		79,144.06
7. Other Current Assets	9340	7,826.32		7,826.32
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400-9489	332,509.06		332,509.06
10. TOTAL ASSETS		3,121,247.29	0.00	3,121,247.29
H. DEFERRED OUTFLOWS OF RESOURCES				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES				
1. Accounts Payable	9500	170,996.52		170,996.52
2. Due to Grantor Governments	9590	64,242.53		64,242.53
3. Current Loans	9640			0.00
4. Unearned Revenue	9650	615,491.99		615,491.99
5. Long-Term Liabilities (accrual basis only)	9660-9669	1,317.95		1,317.95
6. TOTAL LIABILITIES		852,048.99	0.00	852,048.99
J. DEFERRED INFLOWS OF RESOURCES				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		2,269,198.30	0.00	2,269,198.30

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Charter School Financial Report
 Federal Program Name (If no amounts, indicate "NONE")

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: IFTIN Charter

CDS #: 37103710108548 (3)

a. NONE	\$		0.00
b.			0.00
c.			0.00
d.			0.00
e.			0.00
f.			0.00
g.			0.00
h.			0.00
i.			0.00
j.			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE		0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures		Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999	0.00
b. Noncertificated Salaries	2000-2999	0.00
c. Employee Benefits	3000-3999	0.00
d. Books and Supplies	4000-4999	0.00
e. Services and Other Operating Expenditures	5000-5999	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES		0.00

3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. NONE	
b.	
c.	
d.	
TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)	0.00

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2020-21 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2023-24.

a. Total Expenditures (B8)	5,967,111.42
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	1,296,608.79
c. Subtotal of State & Local Expenditures [a minus b]	4,670,502.63
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	20,681.77
f. Less Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster	0.00
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e minus f]	\$ 4,649,820.86

General comments regarding this sample policy: *This sample policy is intended to provide a starting point for schools offering independent study to prepare a set of policies required by Education Code section 51747. This statute requires that governing boards adopt independent study policies containing specified elements as one of many conditions that must be met to generate funded average daily attendance for independent study. As such, adopting policies with all the legally-manded elements is important from a compliance perspective.*

This sample policy is designed to address “regular” independent study and not a newer form of “course-based” independent study (CSDC generally does not recommend that charter schools employ the course-based form.) By law, the required board-adopted independent study policies must include a growing list of specific elements, including several new ones added by Assembly Bill 130, the 2021-22 education budget omnibus “trailer” bill, which were further amended by Assembly Bill 167, the so-called “clean-up” legislation to address some of the remaining concerns with Assembly Bill 130. They were amended yet again by AB 181, the 2022-23 education budget omnibus “trailer” bill.

CSDC has drafted this amended policy based on its understanding of the law, as amended, and others may disagree with our interpretation of these poorly drafted laws. Amendments to this sample policy related to changes contained in Assembly Bill 181 are shown in red, below to assist schools using the prior version of CSDC’s sample policy to identify them. CSDC made further changes to this sample policy based on Assembly Bill 181 in a second update and renumbered it as version 2.3. These additional changes are highlighted in yellow below to help schools identify this second set of changes.

Given the high stakes associated with these policies, CSDC suggests that all charter schools adapting and adopting them should confer with their external auditor, ideally prior to the commencement of independent study. CSDC also anticipates that there may be additional amendments to clarify and clean-up these laws in the near future. We plan to update these policies as needed and will update the version number in the file name accordingly.

Regulations governing the adoption of independent study policies require governing boards to hold a public hearing to consider “the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of pupils or adult education students.” The regulation also states that “adopted policies shall reflect an awareness that excessive leniency in their terms can result in pupils falling so far behind their age peers as to increase, rather than decrease, the risk of their dropping out of school.”

This sample policy is intended to address those elements of independent study law that require a board-adopted policy. Independent study law contains many other requirements that, for the sake of brevity and practical reasons, purposefully are not addressed in this policy and arguably are better addressed via administrative actions and

other practices.

We suggest deleting this text box and other explanatory text boxes and notes below before finalizing the policy for adoption.

Note: The laws governing independent study policies require that they address the “level of satisfactory progress and the number of missed assignments that will be allowed before an evaluation is conducted to determine whether independent study is in the best interest of the student. This law leaves it up to the school to determine the specific number of assignments but requires determining “satisfactory progress” using a long list of specified variables that are included in the sample policy verbiage below. The satisfactory progress provisions in law were added by AB 130 (2021) and further amended by AB 167 (2021) whereas the missed assignments provisions have been a long-standing part of independent study law for decades.

Note: The AB 181 (2022) amended the “triggers” for mandated tiered reengagement, generally softening them as specified below.

Note: *AB 130 added a requirement that board-adopted independent study policies include a plan to transition pupils whose families wish to return to in-person instruction from independent study expeditiously, and in no case, later than five instructional days. This new law does not define “in-person” instruction. This change also seemed to reflect an assumption that subject schools generally offer both in-person and independent study instruction (however defined), which typically isn’t the case for many nonclassroom-based charter schools that offer only independent study. CSDC presumes that, for nonclassroom-based charter schools that do not offer in-person instruction, the option to return to in-person instruction would be to return to a traditional, district-operated school, but this is not explicit in law.*

Classroom-based charter schools presumably should amend the sample language below to address their specific circumstances, mindful of the new mandate to allow students to return to in-person instruction while also understanding the operational challenges this may create.

Note: *Independent study law has, for decades, required detailed written agreements containing a long and growing list of specified elements. Complying with these requirements is a high-stakes mandate and a condition of funding that is subject to annual audit.*

AB 130 substantially expanded the number and scope of required elements in 2021 and the language below is intended to reflect them. The signature requirements were amended again in 2022. Given varying interpretations of these requirements, CSDC suggests conferring with the School’s independent auditor when adopting this policy and

when amending the form, format, and content of the School's written agreements. CSDC also suggests carefully reviewing the school's written agreement template for congruence between the school's adopted policy and actual practice, as documented in the written agreement.

INDEPENDENT STUDY BOARD POLICIES

These policies apply to all pupils participating in independent study at the **Iftin Charter School**.

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of an assigned certificated employee or employees.

For students in all programs of independent study, the maximum length of time that may elapse between the time an assignment is made and the date by which the student must complete the assigned work shall be as follows:

- For pupils in kindergarten and grades one through three, two weeks.
- For pupils in grades four through eight, two weeks.

When special or extenuating circumstances justify a longer time for individual students, the CEO or their designee may approve a period not to exceed eight weeks, pursuant to a written request with justification.

Missed Assignments and Level of Satisfactory Progress: When any student fails to complete three consecutive missed assignments during any period of 15 school days or fails to make satisfactory progress (as defined below), the School will conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study or to return to the regular school program. A written record of the findings of any evaluation made pursuant to this subdivision shall be maintained in the pupil's permanent record and treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school.

Satisfactory educational progress shall be based on all of the following indicators, as applicable:

- Pupil achievement and engagement, as measured by all of the following, as applicable:
 - Statewide assessments that are part of the California Assessment of Student Performance and Progress (a.k.a., "CAASPP", or any other subsequent assessment as certified by the state board of education),
 - The percentage of English learner pupils who make progress towards English proficiency as measured by the English Language Proficiency Assessments for California ("ELPAC" or subsequent assessments of English proficiency certified by the state board),

- The English learner reclassification rate,
- Pupil engagement, as measured by all of the following, as applicable:
 - School attendance rates,
 - Chronic absenteeism rates,
 - Middle school dropout rates,
- The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
- Learning requirement concepts, as determined by the supervising teacher.
- Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

Academic Content: Independent study shall include the provision of content aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction.

Tiered Reengagement: For all pupils participating in independent study for 15 or more schooldays in a school year and who are not generating attendance for more than three schooldays or 60 percent of the instructional days in a school week, or who are in violation of their written agreement, or 10 percent of the required minimum instructional time over four continuous weeks of the School's approved instructional calendar, or found not participatory in required live interaction or synchronous instructional offerings for more than three schooldays in a school month as applicable to the student's grade span, or found not participatory for 50 percent of the scheduled times of synchronous instruction in a school month as applicable to the student's grade span, or who are in violation of their written agreement, the School shall have local programs intended to address chronic absenteeism, as applicable, procedures including at least the following reengagement strategies:

- Verifying current contact information for the pupil,
- Notifying parents or guardians of lack of participation within one school day of the recording of the absence nonattendance day or lack of participation,
- A plan for outreach from the School to determine pupil needs, including a connection with health and social services, as necessary,
- A clear standard requiring a pupil-parent-educator conference, as defined below, to review the pupil's written agreement, reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the school's policies regarding the maximum amount of time allowed between the assignment and completion

of pupil's assigned work, satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in independent study.

For the purposes of this policy, "pupil-parent-educator conference" means a meeting involving, at a minimum, all parties who signed the pupil's written independent study agreement.

Opportunities for Live Interaction and Synchronous Instruction: The School shall plan to provide opportunities for live interaction and synchronous instruction as follows for all pupils participating in independent study for 15 or more schooldays in a school year:

- For pupils in transitional kindergarten through grades 1 to 3 inclusive, the School shall plan to provide opportunities for daily synchronous instruction for all pupils throughout the year,
- For pupils in grades 4 to 8 inclusive, the School shall plan to provide opportunities for both daily live interaction and at least weekly synchronous instruction for all pupils throughout the year,

For the purposes of this policy, "live interaction" means interaction between the pupil and certificated or non-certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including but not limited to wellness checks, progress monitoring, provision of services, and instruction. This live interaction may take place in-person, or in the form of Internet or telephonic communication.

For the purposes of this policy, "synchronous instruction" means classroom-style instruction or designated small group or one-on-one instruction delivered in-person, or in the form of Internet or telephonic communications, and involving live two-way communication between a teacher of record and the pupil.

Return to In-Person Instruction: For pupils who participate in independent study for 15 or more schooldays in a school year and whose families wish to return to in-person instruction from independent study, the School shall allow the student to return expeditiously, and in no case later than five instructional days,

Exceptions for Pupils Under Professional Care: Pupils enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse, are not subject to the tiered reengagement, live interaction, synchronous instruction, nor return to in-person instruction provisions described above. The School shall obtain evidence from appropriately licensed professionals of the need for pupils to participate in independent study pursuant to this subdivision.

Written Agreements: A current written agreement for each independent study pupil shall be maintained on file for each participating student.

For a pupil participating in an independent study program that is scheduled for more than 14 school days, each written agreement shall be signed, before the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable.

For a pupil participating in an independent study program that is scheduled for less than 15 school days, each written agreement shall be signed within 10 school days of the commencement of the first day of the pupil's enrollment in independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable.

The independent study agreement for a student will require and cover a study plan that represents the same amount of study that would be required of a student in the classroom and be consistent with the School curriculum and course of study of students participating in the regular classroom setting.

Agreement Content: Each independent study written agreement shall contain at least all of the following provisions:

- The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding academic progress.
- The objectives and methods of study for the pupil's work, and the methods used to evaluate that work.
- The specific resources, including materials and personnel that will be made available to the pupil. These resources shall include confirming or providing access for all pupils to the connectivity and devices adequate to participate in the academic program and complete assigned work.
- A statement of the policies adopted regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed prior to an evaluation of whether or not the pupil should be allowed to continue in independent study. The level of satisfactory educational progress and missed assignments shall conform to the requirements specified above in this policy.
- The duration of the independent study agreement, including the beginning and ending dates for participating in independent study, recognizing that no independent study

agreement shall be valid for any period longer than one school year.

- A statement of the number of course credits, or for elementary grades pupils, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
- A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas such as English learners, individuals with exceptional needs as needed to be consistent with the student's individualized education program or plan pursuant to Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care, pupils experiencing homelessness, and pupils requiring mental health supports.
- The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate.

Written agreements may be maintained electronically along with and may include subsidiary agreements, such as course contracts and assignment and work records. Written agreements may be signed using electronic signatures that comply with applicable state and federal standards and are intended by the signatory to have the same effect as a handwritten signature.

Before signing a written agreement pursuant to this policy, a parent or guardian may request that the School conduct a phone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

Adopted:

Amended: