



## GOVERNING BOARD AGENDA-Special Board Meeting Meeting of Friday May 22, 2020 at 5:30PM

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[meet.google.com/thr-odgp-ppw](https://meet.google.com/thr-odgp-ppw)

[Join by phone](#)

+1 515-207-6565 PIN: 689 000 844#

*“Providing a strong educational foundation to all students who are in need of direction and support in learning English and finding their way in a new culture.”*

**Mission:** Iftin Charter School provides students in grades TK-8 an academically rigorous, common core aligned curricula, supplemented with a technology intensive program in a student centered, safe and caring learning environment. ICS addresses the needs of a diverse group of students, their families and communities by building on the strengths of the students’ cultural heritage and life experiences. ICS students are educated and enlightened to become successful, lifelong learners and valuable members of the global community.

### WELCOME GUESTS / CALL TO ORDER 5:30PM

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#### Roll Call

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Faisal Ali	President
Joe Udall	Secretary
Mulki Hersi	Treasurer
Rahmo Abdi	Member
Ibrahim Hassan	Member

### PUBLIC COMMENT

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PUBLIC COMMENT— Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three (3) minutes. Total public input on any one subject may be limited to fifteen (15) minutes, and may be extended at the discretion of the Board Chairperson. Comments on an agenda item may be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be heard before the Consent Motion.

### Consent Items

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- A. Approve Minutes of Regular/Special Meetings
  - Meeting Date: 5/8/2020



## Discussion Items

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- A. Principal Report
- B. Approve hiring a Chief Executive Officer Position **Attachment 1**
- C. Form Ad-Hoc Committee to recruit CEO

## Action Items

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- A. Approve hiring of Iftin Charter School Chief Executive Officer  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_
- B. Approve Ad-Hoc Committee to recruit CEO  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

## Closed Session

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PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Pursuant to paragraph (1) of subdivision (b) of Government Code section 54957. Principal (1)

## Report to Open Session

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Reportable Action:

## Advanced Planning

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The next regularly scheduled Governing Board Meeting is to be held on Friday, May 29, 2020 at 5:30 pm in the Iftin TK-8 Library at 5465 El Cajon Blvd, San Diego.

## ADJOURN

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*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of Iftin Charter School at (619)265-2411. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104) If you would like to request any attachments or other public documents, contact Joe Udall at [mrudalliftin@gmail.com](mailto:mrudalliftin@gmail.com).*



## GOVERNING BOARD MINUTES - Special Meeting

Meeting of Friday, May 8, 2020 5:30PM

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Join with Google Meet

[meet.google.com/gao-whes-gsm](https://meet.google.com/gao-whes-gsm)

Phone Numbers (US)+1 502-791-5235 PIN: 317 999 863#

*“Providing a strong educational foundation to all students who are in need of direction and support in learning English and finding their way in a new culture.”*

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### WELCOME GUESTS / CALL TO ORDER 5:32PM

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#### Roll Call

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Faisal Ali	President present
Joe Udall	Secretary present
Mulki Hersi	Treasurer absent
Rahmo Abdi	Member present
Ibrahim Hassan	Member present

### PUBLIC COMMENT

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(No speakers in attendance)

### CONSENT ITEMS

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**Faisal Ali:** We have consent items to approve in this meeting. Due to the pandemic, we did not have a regular meeting since March.

**Joe Udall:** We follow the Parliamentary procedure; because we haven’t had a regular meeting. It would be helpful to get these board meeting minutes approved.

**Ibrahim Hassan:** I would like to add. If there’s no issue with our bylaws and or Brown Act, we can proceed to approving the minutes.

**Rahmo Abdi:** I motion to approve the consent items.



## GOVERNING BOARD MINUTES - Special Meeting

**Ibrahim Hassan:** I second.

Motion Abdi Second Hassan Ayes Abdi Hassan Ali Udall Nays N/A Abstain N/A Absent Hersi

### DISCUSSION ITEMS

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**Faisal Ali:** We have three items for discussion. All attachments are included. The first is our school Master Calendar.

**Abdi Mohamud:** We have a draft of the 2020-21 school year master Calendar. Our calendar committee is comprised of an Admin, and 3 teachers. We've identified all events for the upcoming year. Let us know if you have any questions.

**Joe Udall:** When will the calendar be submitted to the District?

**Abdi Mohamud:** In this case we would submit the final approved Calendar to the San Diego County office of Education.

**Faisal Ali:** Item B is on the discussion, The SDEA MOU Distance Learning. I read the agreement; I personally do not have any question. The admin team negotiated the MOU on behalf of the school. Let us hear your comments or concerns.

**Faisal Ali:** Ok. Let's move on to our discussion Item C. Board Calendar update. We made few changes to the board calendar, mainly we moved today's regular meeting to the last Friday of May. Any comments?

**Joe Udall:** I do. If you see the Calendar, the new May meeting is scheduled on May 29<sup>th</sup>, June 5<sup>th</sup> and June 19<sup>th</sup>. The initial intention was to couple of meetings to help prepare for the LCAP and the Budget.

**Yolande Charles:** The LCAP is not due until December, but we do have to submit July 1 the Covid-19 business update or an overview of what we are doing. It will need to be board approved before July 1.

**Joe Udall:** I think it's important that we preview the LCAP in advance maybe in September we receive the first draft, to give our feedback and by November we look to approve it.

**Faisal Ali:** Thank you all. I think we are in agreement to approve the Board Calendar with the understanding of removing the January 31<sup>st</sup> meeting that did not occur and June 5<sup>th</sup> meeting and keeping the June 19<sup>th</sup> regular meeting.

**Joe Udall:** Let's also publish the calendar on the website.

### I. Action Items

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#### A. 2020-21 Master Calendar

Motion Ibrahim Second Abdi Ayes Abdi Hassan Ali Nays N/A Abstain Udall Absent Hersi

#### B. SDEA MOU Distance Learning

Motion Udall Second Hassan Ayes Abdi Hassan Ali Udall Nays N/A Abstain N/A Absent Hersi

#### C. Board Calendar update

Motion Udall Second Hassan Ayes Abdi Hassan Ali Nays N/A Abstain Udall Absent Hersi



## **GOVERNING BOARD MINUTES - Special Meeting**

### **Closed Session**

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### **Advance Planning**

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The next regularly scheduled Governing Board Retreat is to be held **on Friday, May 29, 2020** at 5:30 pm Via Google Meet.

### **Adjournment 6:06 pm**

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UNOFFICIAL

**Iftin Charter School Corporation**  
**CEO Job Description**

**GENERAL RESPONSIBILITIES:**

The Chief Executive Officer is hired and evaluated directly by the Board. The CEO works at the direction of the Board of Directors and oversees the fiscal, educational, and operational areas of Iftin Charter School Corporation. The CEO is responsible for ensuring that the public charter schools' academic programs and operations are successful and faithful to the terms of its charter.

**Specific Responsibilities:**

- Implement the mission, vision and educational program of the school.
- Accountable for student achievement, assessment, and data analysis.
- Recruit, select, hire, manage, evaluate and develop a team of administrators, teachers and support personnel.
- Represent the school in all public and community forums.
- Provide professional development or oversee the leading of professional development/learning communities.
- Manage the budget, finances, purchasing and fundraising.
- Implement discipline policies and supervision of students.
- Manage and ensure School Safety Plan.
- Oversee all aspects of effective facilities management.
- Facilitate the development of the LCAP and all other state and federal reports.
- The CEO in collaboration with the administrative team will review performance evaluations of certificated staff, in accordance with any applicable collective bargaining agreements or Board policies of Iftin.
- Works collaboratively with the Principal to fully implement the vision and mission of the school.
- Work with the Iftin Board and leadership team to develop, create and refine a strategic plan and vision and create an implementation plan to accomplish it, and adapt to internal and external changes as needed.
- Make student-centered decisions that ensure excellence and equitable education for all students including newcomers, refugee/immigrant, special education, and gifted and talented.
- Ensure that academics, school culture and climate, community engagement, and external partnerships are positive, effective, and tightly aligned to the corporation's vision, mission and goals.

**QUALIFICATIONS:**

**Education and Experience**

- Graduate degree in Education or related area.
- Three-five years of administrative experience, as a principal, assistant principal, coordinator or other executive leadership position.
- Experience in working with a non-profit Board desired.
- Teaching and/or Administrative Credentials (preferred).
- Experience in managing and leading high performing teams, schools, and/or non- education organizations including strategic development and operations.
- Experience working with refugee/immigrant communities (preferred).
- Experience coaching and developing staff.
- Experience working with a culturally and linguistically diverse student body.

**Knowledge of:**

- Local, state and federal laws applying to public charter schools.
- Special education needs and issues.
- English learner needs and issues.

**Skilled in:**

- Communicating clearly and effectively in both oral and written language.
- Establishing and maintaining positive, respectful relationships with a variety of people.
- Engaging families and the larger community in the life of the school.